

# Access Wealthtime Select Online

Make sure you have the following information to hand before getting started:

- Your online activation ID
- Your memorable information

Your online activation ID needs to be used within the first 30 days after receiving it. If yours has expired, or you can't remember your memorable information, please get in touch with our team.

Get started in a few easy steps:

## Step one - enter your activation ID and memorable information

- Go to our website at [www.wealthtime.com](http://www.wealthtime.com)
- Log into the Wealthtime Select platform
- When the login page has opened, click on 'Activate my account'
- A page named 'activation - Step 1' will open, where you can key in your 10 digit 'Activation ID', and the five pieces of 'memorable information' requested exactly as you entered them in the online registration form.
  - It's important that this information is entered correctly.
  - Please remember that no punctuation can be accepted.
  - Please note that the 'memorable information' is not case sensitive.
- Once entered, click 'Activate'.

## Step two - online access number, password and pin

- Once this information has been verified, you will be allocated your 'online access number' which will appear on the screen. This is an important number and will be required each time you log in.
- You'll now be able to set up your own 'password' and pin.
  - i) The 'password' is case sensitive and must be a minimum of eight characters long, with a maximum of 16 characters, and must include at least one alphabetic character and one numeric character.
  - ii) The 'pin' must be four numeric characters and must not include more than two consecutive digits that are the same.

You have now set up your password, pin and can use these with your online access number to access your account.

- Once entered, click 'log in'.

You are now ready to use Wealthtime Select.

If you require this document in an alternative format please contact us.

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